

MISSION STATEMENT: To foster a safe and equitable learning environment that celebrates our diverse learners, and provides the necessary resources and supports to prioritize the social-emotional and academic development of all students.

REGULAR ACTION MEETING on June 26, 2023, Matawan Regional High School, 450 Atlantic Ave., Aberdeen, NJ.

I. CALL TO ORDER

President, Ms. Ascoli called the Regular Action Meeting to order at 6:30 pm.

II. STATEMENT OF ADEQUATE NOTICE

Ms. Ascoli read the following statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on June 7, 2022 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Present: Ms. Ascoli - President
Ms. Feiles
Mr. Montone
Ms. Spruell

Ms. Martinez - Vice President
Ms. Gershner
Ms. Pell
Ms. Werneke

Absent:

Also Dr. Majka, Superintendent of Schools

Present: Ms. Case, School Business Administrator/Board Secretary
Mr. Rubin, Board Counsel

V. MINUTES

Motion by Ms. Martinez, seconded by Ms. Feiles to approve the following minutes:

- Committee of the Whole Meeting Minutes, May 8, 2023
- Executive Session Meeting Minutes, May 8, 2023
- Regular Action Meeting Minutes, May 22, 2023
- Executive Session Meeting Minutes, May 22, 2023

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Gershner	X				
Mr. Montone	X				
Ms. Pell	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Martinez	X				
Ms. Ascoli	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted nay, zero (0) members was absent

VI. CORRESPONDENCE TO THE BOARD

- None

VII. SUPERINTENDENT'S REPORT

- Strauss Esmay presentation

VIII. BOARD PRESIDENT'S REPORT

- Ms. Ascoli – Congratulations to the Graduates. Sub bus open through July 17, 23. Thank you to staff for an incredible year. Enjoy the summer

IX. CURRICULUM AND INSTRUCTION

Ms. Case reviewed the Curriculum and Instruction Agenda on which the Board will take action this evening.

Motion by Ms. Pell, seconded by Ms. Spruell to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. TRAVEL

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan. [\(Curriculum & Instruction Attachment #1\)](#)

Policy: #6471 Travel/Reimbursable Expenses

Rationale: Required estimates to abide by law and policy

B. OTHER

1. REVISION: The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Central Jersey Consortium for Excellence & Equity (CJCEE) for staff and student participation in both virtual and in-person sessions for the 2023-2024 school year at Monmouth University. Previously approved at the June 13, 2023 COW.

Rationale: The Central Jersey Consortium for Excellence and Equity (CJCEE) is an evolving collaboration of administrators, teachers, support staff, parents, and elementary and secondary students that are collectively committed to learning and working together to enhance the achievement and well-being of all students, as well as increasing the academic performance, engagement, and future success of traditionally underachieving students. CJCEE is a separate membership and no longer part of a complete membership package, as each Academy is being handled independently.

Cost: \$2,300.00

Account #: Title II-A PD 20-270-200-500-04-0000-0

2. REVISION: The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the three staff members to attend the Superintendent's and Principal's Academies and Social Change Academy for staff in-person sessions for the 2023-2024 school year at Monmouth University. Previously approved at the June 13, 2023 COW.

Rationale: The purpose of Superintendent's and Principal's Academies is to create a forum for dialogue and an exchange of ideas and experiences. The purpose of the Social Change academy is to support leaders and aspiring school leaders who are seeking to further their ability to lead innovation in schools.

Cost: \$600.00

Account #: Title II-A PD 20-270-200-500-04-0000-0

3. REVISION The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Special Services Academy for three staff members for four in-person sessions for the 2023-2024 school year at Monmouth University. Previously approved at the June 13, 2023 COW.

Rationale: The purpose of the Special Services Academy is to create an opportunity for dialogue and an exchange of ideas and experiences for Directors of Special Services, Learning Disabilities Teachers Consultants, School Psychologists, School Social Workers, and Speech Language Specialists.

Cost: \$300.00

Account #: Title II-A PD 20-270-200-500-04-0000-0

4. REVISION The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education renew the contract with **Baydin, Inc.** for a subscription to Boomerang and add licenses for all administrators, principals, and assistant principals district-wide in the 2023-2024 school year. Previously approved at the June 13, 2023 COW.

Rationale: Boomerang is an extension for Gmail that enables users to postpone email sending, arranges email reminders, snoozes received messages, and tracks already sent emails. It is an email management tool.

Cost: \$2,500.00

Account #: Title II

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Gershner	X				
Mr. Montone	X				
Ms. Pell	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Martinez	X				
Ms. Ascoli	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted nay, zero (0) members were absent

X. STUDENT SERVICES

Ms. Case reviewed the Curriculum and Instruction Agenda on which the Board will take action this evening.

Motion by Ms. Martinez, seconded by Ms. Feiles to approve the following resolution(s):

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend an out of district placement for the 2023-2024 School Year.

Student	School	Cost	Effective Dates
158797	Coastal Learning Center	Tuition: \$74,051.25	7/1/23-6/30/24
160155	The Deron School of NJ	\$126,596.40 (Tuition \$79,346.40, 1:1 Aide \$47,250.00)	7/1/23-6/30/24
160656	Hawkswood School	Tuition: \$82,981.50	7/1/23-6/30/24
158134	Hawkswood School	Tuition: \$82,981.50	7/1/23-6/30/24
161939	Hawkswood School	Tuition: \$82,981.50	7/1/23-6/30/24
161940	Hawkswood School	Tuition: \$82,981.50	7/1/23-6/30/24
158107	Hawkswood School	Tuition: \$82,981.50	7/1/23-6/30/24
161118	Hawkswood School	\$128,551.50 (Tuition \$82,981.50, 1:1 Aide \$45,570.00)	7/1/23-6/30/24
160316	Hawkswood School	\$128,551.50 (Tuition \$82,981.50, 1:1 Aide \$45,570.00)	7/1/23-6/30/24
164305	Hawkswood School	\$128,551.50 (Tuition \$82,981.50, 1:1 Aide \$45,570.00)	7/1/23-6/30/24
163953	Summerfield Elementary, Neptune School District	\$67,666.59	7/1/23-6/30/24
163064	Lakeview School	\$115,105.20	7/1/23-6/30/24
170224	Lakeview School	\$115,105.20	7/1/23-6/30/24

Student	School	Cost	Effective Dates
165772	Lakeview School	\$115,105.20	7/1/23-6/30/24
160566	The Center School	\$88,154.00	7/1/23-6/30/24
158001	The Center School	\$88,154.00	7/1/23-6/30/24
157467	Rock Brook School	\$133,223.35 (Tuition \$74,798.35, 1:1 Aide \$58,425.00)	7/1/23-6/30/24
158071	Rock Brook School	\$133,223.35 (Tuition \$74,798.35, 1:1 Aide \$58,425.00)	7/1/23-6/30/24
159555	CPC High Point School	\$171,380.00 (Tuition \$107,830.00, 1:1 Aide \$63,550.00)	7/1/23-6/30/24
160565	Cornerstone Day School	\$100,975.60	7/1/23-6/30/24
158065	Children's Center	\$77,503.72	7/1/23-6/30/24
157154	The Shore Center	\$109,500.00 (Tuition \$62,000.00, 1:1 Aide \$47,500.00)	7/1/23-6/30/24
156190	The Shore Center	\$109,500.00 (Tuition \$62,000.00, 1:1 Aide \$47,500.00)	7/1/23-6/30/24

Cost: \$2,425,815.86

Rationale: Per Student's IEP.

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the 2022-2023 school year:

Student	Program	Cost	Effective Dates
162987	Silvergate Prep	\$2,450.00	5/11/23-6/30/23
159362	St. Peter's University Hospital	\$4,200.00	5/23/23-6/30/23
170249	LearnWell	\$1,950.00	6/1/23-6/30/23

Cost: \$6,150.00

Account#:11-219-100-320-09-0000-0

Cost: \$2,450.00

Account#:11-150-100-320-09-0000-0

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Gershner	X				
Mr. Montone	X				
Ms. Pell	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Martinez	X				
Ms. Ascoli	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted nay, zero (0) members were absent

XI. PERSONNEL

Ms. Case reviewed the Personnel Agenda to include a Walk-In Item on which the Board will take action this evening.

Motion by Ms. Werneke, seconded by Ms. Pell to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. Resignations/Retirements - 2022/2023 School Year

Name	Loc	Position	Reason	Hire Date	Effective Date
Bello, Stephanie	LR	10.5 Month Secretary	Resignation	8/23/2022	6/30/2023
Laughlin, Kerry	HS	Math Teacher	Resignation	9/1/2021	6/30/2023
Sullivan, Brienne	HS	Art Teacher	Resignation	9/1/2021	6/30/2023
Tirone, Maryelizabeth	CO	Director of Student Services	Resignation	7/1/2021	6/30/2023
Wengiel, Tylar Ann	CP	Preschool Teacher	Resignation	9/1/2021	6/30/2023
Zeller, Kerry	CO	School Bus/Van Driver	Retirement	9/1/2009	6/30/2023

B. Leave of Absence - 2022/2023 and 2023/2024 School Years

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
Almanzar, Ruby	CO	Central Registrar	Maternity FMLA/NJFLA	With Pay Without Pay	8/8/23-10/3/23 10/4/23-1/3/24
Fiore, Lindsey	CL/ST	Teacher	Medical	With Pay Without Pay	3/14/23-6/14/23 6/15/23-6/23/23 Amended Dates - Previously Approved on 3/27/23 and 6/12/23
Mehta, Vinita	CP	Teacher	Personal	Without Pay	10/27/23-11/13/23
Moore, Ryan	LR	Teacher	Maternity	With Pay	9/1/23-9/8/23
O'Brien, Jessica	LR	Teacher	Maternity FMLA/NJFLA	With Pay Without Pay Without Pay	9/1/23-9/20/23 9/21/23-10/25/23 10/26/23-1/25/24
Pezzengrilli, Kristy	CL	Teacher	Personal	Without Pay	9/1/23-6/30/24
Pra Sisto, Samantha	HS	Teacher	Maternity FMLA/NJFLA	With Pay Without Pay Without Pay	9/18/23-9/29/23 10/2/23-11/2/23 11/3/23-2/2/24

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
Santora, Kimberly	CP	Teacher	Personal	Without Pay	6/13/23-6/14/23
Wall, Hannah	HS	School Social Worker	Maternity FMLA/NJFLA	With Pay Without Pay Without Pay	9/1/23-9/15/23 9/18/23-10/20/23 10/23/23-1/19/24
Yacovelli, Cynthia	LR	Secretary	Personal	Without Pay	6/14/23-7/7/23

C. Appointments - 2023/2024 School Year**1. New Hires**

Name	Loc	Position	Step	Salary/Stipend	Replace/Reason	Effective Dates
Coakley, Maureen	CL	Elementary Teacher	C3	\$55,725.00	Butler Retirement	9/1/23-6/30/24
Fernandez, Shayna	HS	Art Teacher	C1	\$55,125.00	Sullivan Resignation	9/1/23-6/30/24
Pereira, Samantha	CP	Kindergarten Teacher	C1	\$55,125.00	Pressey Resignation	9/1/23-6/30/24
Van Dongen, Andrew	RD	Music Teacher	D3	\$60,625.00	Levinson Resignation	9/1/23-6/30/24

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork.

2. Substitutes - 2023/2024 School Year

Name	Position	Loc	Salary	Account #	Effective Dates
Fischer, Ashley	Substitute School Nurse	District	\$225/Day	11-000-213-104-11-0000-9	7/1/23-6/30/24
Hulsart, Kim	Substitute School Nurse	District	\$225/Day	11-000-213-104-11-0000-9	7/1/23-6/30/24
Krietzberg, JoAnn	Substitute School Nurse	District	\$225/Day	11-000-213-104-11-0000-9	7/1/23-6/30/24
Malone, Megan	Substitute School Nurse	District	\$225/Day	11-000-213-104-11-0000-9	7/1/23-6/30/24
Updale, Nicole	Substitute School Nurse	District	\$225/Day	11-000-213-104-11-0000-9	7/1/23-6/30/24
Vea, Girlie	Substitute School Nurse	District	\$225/Day	11-000-213-104-11-0000-9	7/1/23-6/30/24

3. Summer 2023 Staff Recommendations - 2023/2024 School Year

Summer 2023 ESY Staff Recommendations

Name	Position	# Staff	Activity Description	Max Hours	Cost/Hr	Loc
2159 Michelle Wilk	ESY Special Education Substitute Teachers	N/A	ESY (PK-12 self-contained)	As needed	\$50	TBD
2160 Jacqueline Kruzik Michelle Wilk Denise Zitzman	ESY Instructional Assistants	55	ESY (PK-12 self-contained)	Up to 108 hours each	Hourly per diem rate	TBD
2164 Amanda Munice	Related Arts Specials Teachers	4	ESY (PK-12)	Up to 90 hours each	\$50	TBD
2165 Sarah Bakley Christine Frye	IEP Meetings: General Education Teachers; Special Education Teachers; CST Members; Related Services		Attend IEP Meetings	As needed	\$40	TBD
2169 Sarah Bakley Christine Frye	CST Members: Social Workers; Psychologists; LDTCs		Student Contact Time; Case Management	As Needed	\$50	TBD
2170 Sarah Bakley Christine Frye	CST Members: Social Workers; Psychologists; LDTCs		Evaluations	As Needed	\$400 per eval	TBD
2284 Barbara Gray	Teacher of the Deaf	1	ESY Program Teacher of the Deaf		\$50	TBD

Summer 2023 General Education Staff Recommendations

Name	Position	# Staff	Activity Description	Max Hours	Cost/Hr	Loc
2185 Leah Layton Susan Russo	MAMS Recovery Program	7	MAMS Credit Recovery Teachers: 4 Math, 3 ELA	Up to 99 hours shared	\$40	TBD
2389 Dorothy Feingold Joseph Lamicela	Instructional Assistants		Summer General Education Programs	Employee's Hourly Rate	N/A	TBD

Summer Hours for Preschool Nurse

Name	Position	# Staff	Activity Description	Max Hours	Cost/Hr	Loc
Alexa Johnson	Preschool School Nurse	1	Review incoming students' medical documentation	Up to 15 hours	\$40	TBD

4. Mentor Teachers - 2023/2024 School Year

Name	Location	Certification
Kish, Sheryl	HS	Teacher of Handicapped, Elementary, Supervisor
McGuirk, Lauren	MS	Elementary, Middle School Math, TOSD

5. Extra-Curricular Activities - 2023/2024 School Years

Name	Loc	Activity	Position	Step/Stipend	Effective Date
Athletic Activities					
Carnovsky, Robert	HS	Bowling	Co-Head Coach	Step 3 \$3,045.00 (½)	2023-2024 School Year
Hughes, Susanne	HS	Bowling	Co-Head Coach	Step 3 \$3,045.00 (½)	2023-2024 School Year
Carnovsky, Robert	HS	Baseball	Head Coach	Step 3 \$8,460.00	2023-2024 School Year
Scheuing, James	HS	Baseball	Assistant Coach	Step 3 \$6,200.00	2023-2024 School Year
Jamandron, Matthew	HS	Baseball	Co-Assistant Coach	Step 3 \$3,100.00 (½)	2023-2024 School Year
Pallitto, Michael	HS	Baseball	Co-Assistant Coach	Step 3 \$3,100.00 (½)	2023-2024 School Year
Vasilenko, Nicholas	MS	Baseball	Assistant Coach	Step 3 \$6,200.00	2023-2024 School Year
Antista, Maria	HS	Crowd Control	Ticket Seller	\$62.50/Game	2023-2024 School Year
Kapranova, Svetlana	HS	Soccer (Girls)	Assistant Coach	Step 1 \$5,170.00	2023-2024 School Year
Turner, Samuel	HS	Track (Boys)	Head Coach	Step 3 \$8,460.00	2023-2024 School Year
Alston, William	HS	Track (Boys)	Assistant Coach	Step 3 \$6,200.00	2023-2024 School Year
Kalieta, Thomas	HS	Track (Boys)	Assistant Coach	Step 2 \$5,670.00	2023-2024 School Year
Grigoli, Jeremy	MS	Track (Boys)	Assistant Coach	Step 3 \$6,200.00	2023-2024 School Year
Marsh, Charles	MS	Track (Boys/Girls)	Assistant Coach	Step 3 \$6,200.00	2023-2024 School Year
Mergner, Suzanne	HS	Track (Girls)	Head Coach	Step 3 \$8,460.00	2023-2024 School Year
Harnett, Christopher	HS	Track (Girls)	Assistant Coach	Step 3	2023-2024

Name	Loc	Activity	Position	Step/Stipend	Effective Date
				\$6,200.00	School Year
Dean, Brian	MS	Track (Girls)	Assistant Coach	Step 3 \$6,200.00	2023-2024 School Year
Lasko, Andrew	HS	Tennis (Spring)	Head Coach	Step 3 \$6,090.00	2023-2024 School Year
Deana Baumert	MS/HS	ESPORTS (Spring)	Head Coach	Step 3 \$6,090.00	2023-2024 School Year
Deyo, Jennifer	MS	ESPORTS (Spring)	Assistant Coach	Step 3 \$5,600.00	2023-2024 School Year
Olechnowicz, Jeffery	HS	ESPORTS (Spring)	Assistant Coach	Step 2 \$5,080.00	2023-2024 School Year
Tarrazi, Dylan	HS	Flag Football Club	Coach	Step N/A \$3,000.00	2023-2024 School Year
Hourly Activities					
Graber, Joseph	HS	Strength & Conditioning/Weight Training (Spring)	Instructor	\$25/Hr	2023-2024 School Year

6. Affirmative Action Team Members - 2023/2024 School Year

Name	Location
Dr. Elford Rawls-Dill	District Affirmative Action Officer
Aaron Eyler	Matawan-Regional High School
Richard Abrahamsen	Matawan-Aberdeen Middle School
David Lehman	Lloyd Road Elementary School
Tara Nicolaou	Cliffwood Elementary School
Tara Barry	Ravine Drive Elementary School
Christine Frye	Strathmore Elementary School
Rachel Alvarez	Cambridge Park Elementary School

7. District Translators - 2023/2024 School Year

Name	Location	Language
Caruso, Linda	LR	Italian
DiPalma, Nadine	HS	Spanish
Feingold, Dorothy	CP	Spanish
Potter, Magda	CP	Spanish
Rosenblum, Erika	ST	Spanish
Savinon, Katiria	CP	Spanish
Tapia, Patricia	RD	Spanish

\$30/Hr as needed for CST, IEP Meetings, Back-to-School Nights, Parent Conferences, etc.

Account # 11-421-100-178-11-0000-1

8. Staff Array Changes - 2023/2024 School Year

Name	Loc/Fte	Current Assignments	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
DiPalma, Nadine	CL: 1.00	Secretary	HS: 1.00	Principal's Secretary Principal Secretary Stipend \$3,000	7/1/23-6/30/24 Romano Vacancy
Matthews, Helen	CO: 1.00	Bookkeeper - Accounts Payable/ Receivable	CL: 1.00	Principal's Secretary Principal Secretary Stipend \$1,400 BA Stipend \$1,485	7/1/23-6/30/24 DiPalma Transfer
Savinon, Katiria	CP: 1.00	Secretary	CP: 1.00	Principal's Secretary Principal Secretary Stipend \$1,400	7/1/23-6/30/24

9. Volunteers - 2023/2024 School Year

Name	Location	Activity	Effective Date
Martucci, Joseph Sr.	High School	Football	2023/2024 School Year

D. Other**1. HIB - 2022/2023 School Year**

- The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during the Executive Session of the Matawan-Aberdeen Board of Education Meeting of June 12, 2023:

Incidents Reported	Confirmed Incidents
10	3

2. Administrative Leave with Pay - 2022/2023 School Year

- Employee #5166: Administrative Leave with Pay 5/25/23 - 5/26/23

3. Annual Appointment of Treasurer of School Monies - 2023/2024 School Year

- Sean Boyce, \$6,100.00 Annual Stipend, 7/1/23 - 6/30/24

4. Substitute Administrator/Substitute Danielson Observer/Evaluator - 2023/2024 School Year

- Michele Ruscavage

\$300/per diem Substitute Administrator; \$37.50/hr Substitute Danielson Observer/Evaluator,
7/1/223 - 6/30/24

5. Play Unified Grant Coaches - 2022/2023 School Year

- Edward Barrett, \$900.00
- Melanie Schueller, \$1,700.00

Per the acceptance of the Special Olympics New Jersey grant funds Board approved on 10/17/2022 to promote the district goal of fostering access, equity and inclusivity.

6. Retroactive Pay - 2023/2024, 2024/2025, 2025/2026 School Years

- Lauren Giamella, Teacher, Hire Date September 1, 2014 at Step 2-3 Column C (BA)

The teacher had the credentials for Step 2-3 Column D (BA +15) and should have been placed on this step/column at the time of hire.

The Superintendent recommends to pay Ms. Giamella retroactive pay in the amount of \$43,585. This agreement is based on the resolution of a previous grievance (#17-339), filed on March 22, 2017, on behalf of other district employees who sought relief on the same grounds. The Superintendent recommends that retroactive payments of \$14,528.33 will be made over three school years; 2023/2024, 2024/2025, 2025/2026.

PERSONNEL - WALK-IN ITEM**1. Home Instruction - 2023/2024 School Year**

Student ID	Subject/ Class	Loc	Home Instruction Teacher	Hrs/per Week	# of Weeks	Total Hrs/per subject	Effective Dates
158211	Physical Education	HS	Dee Dellert	2	6	12	5/8/23 - 6/23/23

Replacing 5/22/23 Approval for Dr. Hanes & Associates, Physical Education for Student 158211

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Gershner	X				
Mr. Montone	X				
Ms. Pell	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Martinez	X				
Ms. Ascoli	X		X		Abstain Item C 5, line 9

On a roll call vote, eight (8) members voted yes, zero (0) members voted nay, one (1) member abstained from Item C 5, line 9 and zero (0) members were absent

XII. POLICY

- None

XIII. FINANCE

Ms. Case reviewed the Finance Agenda on which the Board will take action this evening.

Motion by Ms. Martinez, seconded by Ms. Feiles to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. Payroll for May 2023 and Bills List for June 26, 2023 (Available for review in Board Secretary's Office)

Policy #6470 Payment of Claims

May 15, 2023 Payroll	\$2,312,252.31
May 26, 2023 Payroll	\$2,299,165.08
Total May Payroll	\$4,611,417.39
June 26, 2023 Bills List	\$3,461,462.51
Total	\$8,052,879.90

2. Transfer of Funds for May 2023 (Available for review in Board Secretary's Office)

Policy # 6422 Budget Transfers

WHEREAS NJAC 6A:20-2.13 "Over expenditure of Funds" states "a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJSA 18A:22-8.1".

NOW THEREFORE BE IT RESOLVED that the attached line item transfers be approved

3. Board Secretary's Monthly Certification for May 2023

PURSUANT TO NJAC 6A:20-2.13(d), I certify that as of May 31, 2023, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Matawan-Aberdeen Regional School District Board of Education pursuant to NJSA 18A:22-8 and 18A:22-8.1

4. Board of Education Certification Budget Major/Fund Status for May 2023

PURSUANT TO NJAC 6A:20-2.13(D), we certify that as of May 31, 2023, after review of the Secretary's monthly financial report (appropriation section), and open consultation with appropriate district officials, that to the best of our knowledge no major account fund has been over expended in violation of NJAC 6A:20-2(B), and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

I, Lindsey Case, School Business Administrator/Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."



School Business Admin/Board Secretary

5. Treasurer's Report

PURSUANT TO NJAC 6A:20-2.13(D), approve the Treasurer's Report for March, April and May 2023.

6. Final Bills List and Transfers – 2022-2023 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education authorize the Business Administrator to prepare a final bills list for the 2022-2023 school year for bills to be paid between June 27, 2023 through June 30, 2023, to be confirmed at the Board meeting to be held on Thursday, July 13 or 27, 2023. Further, to authorize the Business Administrator to employ line item transfers as necessary in order to bring all accounts into balance as of June 30, 2023.

7. Receipt of Proposals and Award of Contract for School Physician, RFP 08-24 for the 2023-2024 School Year

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) prepared a Request for Proposal for School Physician for the 2023-2024 school year (hereinafter the “Work”); and

WHEREAS, the Board subsequently solicited bid proposals for the Work; and

WHEREAS, on May 16, 2023, 2023 the following proposal were received and publicly read:

Vendor Name
Dr. Matthew Speesler

NOW, THEREFORE BE IT RESOLVED that the Board of Education hereby awards the following as stated below. The following met all the requirements of the RFP and provided all of the necessary documents. The term of the contract will be from July 1, 2023 through June 30, 2024.

Vendor Name
Dr. Matthew Speesler

8. Insurance Renewal Premium Rates for the 2023-2024 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Insurance Renewal Premium Rates

Vendor	Coverage	Premium
NJSIG	School Board Legal Liability	\$162,867
Selective	Bonds	\$1,418
NJSIG	Multi-Peril Package	\$483,589
Tokio/Houston	Cyber Liability	N/A Cyber part of NJSIG package
NJSIG	Worker’s Compensation	\$585,518
NJSIG	Supplemental Indemnity Workers Comp	\$17,182
McCloskey	Student Accident	\$94,738
Beazley	Environmental Liability	\$13,322
Firemen’s Fund	CAP Supplemental	\$33,669
Flood	Selective	Renewal in September

9. New Jersey Schools Insurance Group Monmouth Ocean County Shared Services Insurance Fund Indemnity and Trust Agreement

WHEREAS, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education, herein after referred to as the “Educational Institution,” has resolved to apply for and/or renew its membership with NJSIG;

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

WHEREAS, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,

WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey.

NOW THEREFORE, BE IT RESOLVED, THAT:

- 1) This agreement is made by and between NJSIG and the Educational Institution;
- 2) The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2023, and ending July 1, 2026 at 12:01 a.m.;
- 3) In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;
- 4) The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;
- 5) NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;
- 6) By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;
- 7) The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;
- 8) The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG’s Plan of Risk Management;
- 9) The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;
- 10) If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney’s fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;
- 11) The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,
- 12) The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join/Renew Membership to NJSIG.

10. Agreement between the Lightbridge Academy and the Matawan-Aberdeen Regional School District for the 2023-2024 School Year

The Superintendent recommends that Matawan-Aberdeen Regional School District Board of Education approve the 2023-2024 Preschool Education Program Contract between Matawan-Aberdeen Regional School District and the Lightbridge Academy. This agreement provides funding for the six-hour comprehensive preschool educational program for 187 school calendar days during the 2023-2024 school year.

11. Agreement between St Clement Parish and MARSD for the 2023-2024 School Year

The Superintendent recommends that Matawan-Aberdeen Regional School District Board of Education approve the agreement between St Clement Parish and Matawan-Aberdeen Regional School District for the purpose of the REACH Program beginning July 1, 2023 through June 30, 2024.

12. Agreement for the Consortium Agreement between Keansburg School District and MARSD for ESEA Title III for the 2023-2024 School Year

The Superintendent recommends that Matawan-Aberdeen Regional School District Board of Education approve the consortium agreement between Keansburg School District and the Matawan-Aberdeen Regional School District for ESEA Title III for the 2023-2024 school year

13. Shared Service Agreement between MARSD and Central Jersey Program for the Recruitment of Diverse Educators (CJPRIDE) for the 2023-2024 School Year

The Superintendent recommends that Matawan-Aberdeen Regional School District Board of Education approve the Shared Service Agreement for the 2023-2024 school year between MARSD and Central Jersey Program for the Recruitment of Diverse Educators (CJ PRIDE) as participating Boards of Education that are parties to an agreement to recognize the need to recruit highly-qualified educators for the 21st century, particularly educators who can add diversity to their respective faculties. This consortium is designed to implement strategies that help participating schools meet district goals for equity and access.

14. Title III Consortium for the 2023-2024 School Year

The Superintendent recommends that Matawan-Aberdeen Regional School District Board of Education approve the acceptance and submission of the grant purchases for Title III Consortium for the 2023-2024 school year.

15. Allocation and Submission of the Elementary and Secondary Education Act Consolidated Formula Sub grant for the 2023-2024 Fiscal Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept the allocation and authorize the submission of the Elementary and Secondary Education Act (ESEA) Consolidated Formula Sub grant for fiscal year 2022-2023.

	Amount
Title I, Part A	\$482,748
Title II, Part A	\$ 82,093
Title IV, Part A	\$ 30,153

16. Allocation and Submission of the Grant Application for the Individuals with Disabilities Education Act (IDEA) for the 2023-2024 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept the allocation and authorize the submission of the grant plan for the Individuals with Disabilities Education Act (IDEA) for fiscal year 2023-2024.

Grant Title	Amount
IDEA Basic	\$956,772
IDEA Preschool	\$26,620

17. Submission of Perkins Career and Technical Education Program (CTE) Consolidated Application and Acceptance of Grant Award Funds for the 2023-2024 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of the Perkins CTE Consolidated Application and accept the Perkins CTE grant award funds in the amount of \$7,170 for Matawan Regional High School for the fiscal year 2023-2024.

18. Routine Travel Reimbursement for 2022-2023

Policy: # 6471 School District Travel

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education pursuant to Travel policy # 6471, approve the following staff for travel related to routine business for the 2022-2023 school year

Name	Position	Total
Scott Taylor	Math Teacher, KEYS	Additional \$100.00, originally approved for \$150.00 on 2/27/23

19. Acceptance of Donation from the Monmouth Medical Center Foundation

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation from the Monmouth Medical Center Foundation valued at \$2,671.74 for the Matawan Regional High School Choir Vocal Academy.

20. Sale or Disposal of Assets

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education deems the property listed below to be surplus property which is no longer useful for school purposes, and

WHEREAS, the value of said property is estimated to be as enumerated below,

THEREFORE, be it resolved that the Matawan-Aberdeen Regional School District Board of Education authorize the School Business Administrator to offer the property for sale to other public entities without advertisement for bids in accordance with 18A:18A-45c-f.

Item	Quantity	Estimated Value Per Unit
Green Club Cart w/no Bed	1	0
Lat Pull Down Machine, Weight Room	1	0

21. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred during **May 2023**:

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Fire Drill	5/3/23 @ 10:00 am
Cambridge Park Pre-school	Medical Emergency/Shelter in Place	5/11/23 @ 9:45 am
Cliffwood Elementary School	Fire Drill	5/8/23 @ 10:40 am
Cliffwood Elementary School	Medical Emergency/Shelter in Place	5/15/23 @ 10:35 am
Lloyd Road Elementary School	Bomb Threat	5/15/23 @ 2:19 pm
Lloyd Road Elementary School	Fire Drill	5/22/23 @ 9:05 am
Matawan Regional High School	Fire Drill	5/16/23 @ 1:40 pm
Matawan Regional High School	Bomb Threat	5/24/23 @ 9:15 am
Matawan-Aberdeen Middle School	Fire Drill	5/8/23 @ 1:33 pm
Matawan-Aberdeen Middle School	Evacuation (non-fire)	5/15/23 @ 8:45 am
Ravine Drive Elementary School	Fire Drill	5/22/23 @ 9:30 am
Ravine Drive Elementary School	Medical Emergency/Shelter in Place	5/23/23 @ 2:46 pm
Strathmore Elementary School	Fire Drill	5/1/23 @ 10:25 am
Strathmore Elementary School	Lockdown	5/8/23 @ 2:50 pm

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mr. Ahearn	X				
Ms. Feiles	X				
Ms. Gershner	X				
Mr. Montone	X				
Ms. Pell	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Martinez	X				
Ms. Ascoli	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted nay and zero (0) members were absent

XIV. PUBLIC COMMENTS RELATING TO AGENDA ITEMS & ADDITIONAL MATTERS

- None

XV. UNFINISHED BUSINESS

- None

XVI. NEW BUSINESS

- Ms. Werneke – Update with Policy Committee, finalizing. Technology Policy. Through research it seems it needs enforcement.
- Ms. Pell – Agreed that the policies need more enforcement
- Ms. Martinez – Congratulations to the graduates. MS did a great job with the rain. Yearly soccer game on July 14, 2023 at 6:30 pm at the HS
- Ms. Montone – Flag is in the wrong place
- Ms. Werneke – HS graduation was fantastic. Students are well prepared for higher education

XVII. EXECUTIVE SESSION

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 90 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will take place.

It was moved by Mr. Ahearn seconded by Ms. Martinez that the Board convene in Executive Session and approved by a unanimous voice vote at 6:51 pm.

It was moved by Ms. Martinez and seconded by Ms. Pell that the Board return to Open Session at 9:00 pm.

FINANCE - WALK-IN ITEM

Motion by Ms. Feiles, seconded by Ms. Martinez to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

Board of Education Policy Services for the 2023-2024 School Year

WHEREAS, there exists a need for Board policies and procedures services for the 2023-2024 school year; and

WHEREAS, such services can be provided on by a policies and procedures firm, and the firm of Strauss Esmay Associates, LLC is so recognized; and

WHEREAS, funds in the amount not to exceed \$4,865.00 are or will be available for this purpose; and

WHEREAS, this action is the award of a non-fair and open contract in accordance with N.J.S.A. 19:44A-20.

NOW, THEREFORE, BE IT RESOLVED, by the Matawan-Aberdeen Regional School District Board of Education in the county of Monmouth, as follows:

The Board authorizes the firm Strauss Esmay, Associates, LLC of 1886 Hinds Road, Toms River, NJ to provide board policies and procedures services.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mr. Ahearn	X				
Ms. Feiles	X				
Ms. Gershner	X				
Mr. Montone	X				
Ms. Pell	X				
Ms. Spruell	X				
Ms. Werneke			X		
Ms. Martinez	X				
Ms. Ascoli	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted nay and zero (0) members were absent

XVIII. ADJOURNMENT

On a motion by Ms. Pell, seconded by Ms. Martinez and a unanimous roll call vote the Board adjourned the meeting at 9:02 pm.

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Gershner, Shelley *	CO	October 23-26, 2023	Atlantic City, NJ	NJSBA Annual Workshop	\$140.00	\$218.94	\$	\$177.00	\$535.94	No
Spruell, Danielle *	CO	October 23-26, 2023	Atlantic City, NJ	NJSBA Annual Workshop	\$140.00	\$217.81	\$	\$177.00	\$534.81	No
Werneke, Sheetal *	CO	October 23-26, 2023	Atlantic City, NJ	NJSBA Annual Workshop	\$140.00	\$217.43	\$	\$177.00	\$534.43	No
Rawls-Dill, Elford **	CO	October 23-26, 2023	Atlantic City, NJ	NJSBA Annual Workshop	\$140.00	\$276.00	\$	\$177.00	\$593.00	No
								TOTAL	\$2,198.18	
*Amount being charged to Account # 11-000-230-585-11-0000-0										
**Amount being charged to Account # 11-000-219-580-09-0000-0										
Substitutes costs NTE: \$										
REQUIRED ESTIMATE TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.										